

Foxboro Music Association
Meeting Minutes
Monday, November 14, 2016

Meeting began at: 7:31 PM

Attendees: Lauren Amico, Dale Anderson, Karen Connolly, Joanna Eva, Liz Hall, Scott Hall, Jennifer Hoyt, Neil Kaiser, Mr. Massey, Julia Metivier, Nancy Morrison, Rose Morrison, Sheila Peterson, Patti Prevost, Meaghan Scollins, Lynne Silver, Kim Vacheron, Michelle Walsh, Mary Waters, Karen Wheatley

Welcome - Dale Anderson welcomed everyone and thanked everyone for coming to the meeting.

Secretary's Report - Jenn Hoyt had emailed the October minutes to all. Copies were available at the meeting. The October minutes were unanimously approved

Treasurer's Report - Meaghan Scollins handed out copies of the budget and financials. She stated that she paid the first installment of the string commission from the old passbook savings account specifically earmarked for commissions. This account is separate from the main operating account and the balance is not reflected in the financials. The amount in that account is \$3,659.58 after the \$2,000.00 string commission installment was paid.

Meaghan stated that there are still a few things missing, but she's filling them in as things come in. There are still \$500 in scholarships outstanding. Lauren Amico has the list and will send out reminders. An invoice for the magnets just came in, but the apparel invoice hasn't yet been received. After all is paid the apparel and magnets should be a little bit of a money maker. Meaghan said that she submitted the grant proposal to Partners and Patriotism for the Army Band meal and the chairs for Bandorama. We were awarded \$1,400 to pay for both. A thank you will be put in the program for Bandorama and Neil Kaiser will send a copy of the Army Band concert to Partners in Patriotism with a thank you in the credits. Meaghan will also send a thank you note.

We still haven't received a check for Finish at the Fifty. Dale spoke with Aaron and we will have by the 1st of December. There was a shakeup in financial department and they were unsure who was to send the check.

Ellen Pillsbury asked if the FMA would put an ad in the yearbook. There was one last year, but according to Meaghan's records the FMA has never paid for an ad. Julia Metivier, who is on the yearbook committee, will check on it.

The budget and treasurer's report were voted upon and unanimously approved.

Steven Massey's Report - Mr. Massey thanked the FMA and students for all the work on the Voices and Strings Concert, for the Army Band food, and for the support on Jazz Fest. He said that he knows it is expensive to hire guest artists, but the audience response made it worth it. His goal is to get some of the best players in the world to interact with the students. Having Marcus Printup play with

and work with the kids is the equivalent of an NBA star playing with the basketball team. The experience can be life changing, and was for many students. Attendance from music students not in the jazz program was good.

Mr. Massey also thanked the FMA for the cookout. A good time was had by all and it accomplished the goal of integrating 8th graders so they get a sense of the high school culture. It helped that the weather cooperated and it was a beautiful night.

Last month's teacher wish list was revisited. The composer of the commissioned work for the orchestra, Robert Bradshaw, came out and visited for a day. He will involve orchestra students in the compositional process that will continue throughout the year. There will then be a residency in the spring for a week and finally a performance (date not yet known). Rose Morrison said that Mr. Bradshaw met with the orchestra students before the Voices & String concert, and then had a question and answer session. He asked what style they liked to play, and asked the kids to email him pieces of music that they compose.

The other wish list item discussed was the elementary school program requested by Ms. Kerner. January 25th is the tentative date. Ms. Kerner agreed to add the 3rd elementary school. The cost initially submitted was \$1300 for 2 schools, but will be \$1950 for all 3 schools. Ms. Kerner asked the principals for financial support and was told that each school would probably contribute \$150 (\$450 altogether.) The maximum that the FMA would pay would be the balance of \$1500. Meaghan Scollins stated that we have \$1500 in the budget for guest artists and \$500 for master classes. If we pay all the wish list items, even if we only receive \$150 from each elementary school the total comes to \$3,400. There might be some more wiggle room in the budget. Mr. Massey stated that the elementary school program has a \$500 reservation fee that needs to be paid that now. It was suggested that we pay the reservation fee and then negotiate with the elementary schools for funds. Kim Vacheron motioned to approve the elementary school program, Nancy Morrison seconded, and it was approved unanimously.

Student Reps - There will be a Young Artists Recital on November 29th. Rose has already announced this the orchestra students. Mary and Julia will do the same with band and choir. All 3 reps are still waiting for senior pictures and baby pictures for the senior video. Rose has received 3, Mary none, and Julia one senior picture and three baby pictures. They will all remind the groups that the deadline is December 1st. Mary thanked the FMA for marching band water, the Jazz guest artist, and the Army Band. A discussion ensued about playing in the Army Band. Mr. Massey briefly explained about the military benefits and the audition process for the Army Band. He said that it is a good job for very certain types of people.

Fundraisers - Dale said that for Yankee Candle we are up to \$800 in sales (about \$350 in profit). Orders can be placed through mid-January, but anything placed now is not guaranteed for holiday delivery. For Meadow Farms Dale said that Michelle Kenney had spoken with her and the fundraiser was not doing well. The Meadow Farms fundraiser deadline was extended in hopes of more sales.

Cookout Wrap Up - Dale said that everything went well with the cookout and that Carl has offered to chair again next year. Nancy Morrison mentioned that there were some people at the cookout that aren't in the music program. Although the cookout is meant only for students in the high school and

8th grade music program Mr. Massey said that doesn't want to discourage other students. He said that if they feel comfortable enough to come to a music cookout maybe they'll feel comfortable enough to join one of the groups next year. It's also hard to police and to kick people out that don't belong.

Bylaws and nonprofit status- Jenn Hoyt researched the FMAs legal status and the process for the FMA to become an incorporated non-profit organization. Right now, the FMA is recognized by the IRS as an unincorporated non-profit association. An unincorporated non-profit association is supposed to have less than \$5000 in income and is not meant to be a long-term organization. The members can be personally liable for debts and liabilities. Because we are already a recognized 501(c)(3) organization we can "transfer" the 501(c)(3) designation to an incorporated organization. To incorporate the process would be to file articles of incorporation with the state of MA, then to get a tax ID number from the IRS, and then finally to file the application for a 501(c)(3) as a successor organization to the unincorporated Foxboro Music Association. The first two steps are easy, but the third is a little more complex. Jenn mentioned that her husband can help with the process as he is an attorney, but he is not a tax or corporate attorney. A few members of the FMA are CPAs and they might be willing to help. It was agreed that Jenn would start the process by filing the articles with the state. The fee to file with the state is \$35. Meaghan wrote out a check for the \$35.

Sponsorship - Michelle Walsh and Katherine Udden mailed out 700 sponsorship letters on the 24th. Some were returned to the PO Box with the incorrect addresses. The Pawtucket Red Sox sent 4 tickets instead of money. To date \$3,505 has been received in sponsorships, but another stack of mail just arrived today and Meaghan has not had time to process it yet.

Publicity & Volunteers - Sheila stated that there will be photos in this week's Foxboro Reporter along with a few commentaries and a blurb on sponsorships. Last week the Reporter ran a photo of Marcus Printup and ad. Bill Steadman has been treating FMA well and hasn't once denied running something. Sheila will try to get more student voice into the articles and will get the holiday concert in well in advance. Brian Doherty has been taking ensemble pictures and photos at some events. He will make the photos available, but is still trying to figure out the best way to do so. Mr. Massey will give the ensemble pictures to Julie Grant to update the website and Karen Connelly will put on the FMA website.

Neil Kaiser said that he has been able to have full crews at each music event this year. He just sent an email to his list for concerts through December. He thanks the FMA for their support and he said that many past FMA members have volunteered with cable access. Neil once again asked for senior pictures. He asked that the students put their names on the back of pictures and he will then be able to get them back to the students. He would prefer if the baby picture and the senior picture were in the same general pose, looking in same direction. It is easier when changing the photo if they're in the same direction. Neil asked about taping Young Artist Recital and Mr. Massey agreed. Kim Vacheron asked about taping the percussion concert. Since the percussion concert is on the guest passes cable access knows about it and will plan on taping. Finally, Neil said that Fall Jazz concert will be on air this weekend. The Army Band concert is still not ready, but should be ready to air by the following weekend (after Thanksgiving). He will make several copies of Army Band concert including one for Mr. Massey and one for the Army Band. Copies of Jazz Fest will be made for Mr. Massey, Mr. Raymond, and Marcus Printup.

Thanksgiving Day Game - Two volunteers are needed to supply cocoa and donuts to the students before the game. Kim Vacheron has done this in the past and has the information and order ready. Scott Hall volunteered to do this. The food needs to be at the school by 7:00AM so the kids can eat between 7:00 and 7:45. Mr. Massey also needs a parent to tape off seats in Mansfield by 9:45. Jenn volunteered to do this. Sheila said that no more water is needed. She is all set with water.

Any New Business - Nancy Morrison asked about the jazz dinner. She said that her two daughters were both confused as to what was happening, who was invited, and where it was to be held. Several jazz choir students claimed not to know about it and didn't attend. Nancy asked for better communication in the future about dinners and special events. Mr. Massey said that he communicated about the dinner to all 4 jazz groups and let the kids know what was happening. He said that since the students are now in high school he feels that they should have some responsibility about informing their parents about these things. Mr. Massey said that this dinner was a last-minute thing that only happened because a parent volunteered (Karen Wheatley) and that it wouldn't have been able to happen if the next day had been a regular school day. Usually there is more notice.

Upcoming Events:

- Senior District Auditions 11/19 @KP
- Football Game: 11/24 @11:00 AM Mansfield HS
- FMA Young Artists Recital 11/29 @7:00 PM FHS
- Junior District Auditions 12/3
- 8th Grade B/C/O Concert 12/8 @6:30PM Ahern MS
- Holiday Concert 12/15 B/C/O @ 7:00 PM FHS
- 8th Grade Step Up Concert 12/19 @ 7:00 PM FHS
- Jaycees Caroling on the Common 12/22 @ 6:00 PM
- 5th Grade Band concert 10:00 AM Ahern MS

Next Meeting December 12th at 7:30 PM